

## AGREEMENT

**The Headmaster  
The Lawrence School  
Sanawar-173202  
Distt. Solan (HP)**

Sir,

I/We confirm and admit to having been awarded the contract for the supply of Dairy Product to be made by me/us to the school for the year 2025-2026 (1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026) on the following terms & conditions:

1. That I am the Sole Proprietor of the firm **M/s** \_\_\_\_\_.
2. That I/We are agreed to provide the **Supply of** \_\_\_\_\_ on approved discount rates.
3. That I/We undertake the supply of approved items to the School as per rate list attached during the aforesaid period according to the requirements, quality and standard fixed from time to time by the school on the rates mentioned against each item. The rates shall remain unchanged as mutually agreed throughout the above period of supply & supply F.O.R.School. Nothing in addition to the above rates against each item shall be liable to be paid to me/us against the supplies made to the satisfaction of the school. I/We shall not claim any increase in the rates in any eventuality whatsoever.
4. That the school shall have the sole right in its absolute discretion to reject all or any portion of the supply or any item which in the estimation and discretion of the school is found to be below standard of quality or requirement of the school. Further all the services shall be provided well in time to the school, immediately within specified period. The written indents/orders for supply or even oral indents shall be accepted and shall be liable to be executed by me/us promptly.
5. That in case I/We fail to make the supply of the required quantities or any of the items so required by the school, immediately within specified period of the order made or in case any of the supplies or any of delivery are found defective, below standard or not as per the requirement of the school, all such short/defective items, in both the eventualities, the same can be purchased by the School from the open market at my risk/our risk & peril, and in case of any excess payment made on above rates awarded to me/us, that shall also be liable to be borne by me/us in addition to the awarded rates and such amount due from me/us can be deducted by the School from my/our pending bills. In case of failure to supply the goods/services within the stipulated time mentioned in purchase/work order and in case of supply of poor/deficient quality of goods/services the School may levy such penalty as may be deemed fit..
6. If in opinion of the related department of the School, any item supplied by me/us is found sub standard, the whole consignment will be withdrawn by me/us and the school will not pay any cost of item(s).
7. That all such supplies by me/us to the concerned department will be made through the Purchase Officer/ Stores Department of the School.

8. That the school shall have every right to discontinue the order and determine or curtail the above said period and I /we am/ are not entitled to stake any claim whatsoever of any kind from School and it shall be the sole discretion of the School to stop taking/order for any supply to me/us without any consequence demand or claim whatsoever of any kind from us and I/we shall remain bound by the above terms.
9. The approved discount rates included all type of taxes or any taxes, which the Authority/Government will impose in future.
10. The agreement shall be deemed to have been executed at Sanawar. Any dispute is subject to the jurisdiction of Solan only. In the event of dispute the same shall be referred for arbitration to the Headmaster of the School or any person appointed by him at the place of arbitration with Lawrence School Sanawar. The award of the arbitrator shall be final and binding on the both parties.
11. This agreement is in continuation to the letter issued dated \_\_\_\_\_ for the supply of \_\_\_\_\_ for the period from 01<sup>st</sup> April 2025 to 31<sup>st</sup> March 2025.

12. Approved Rates are as under:

**13. Note:**

**Signed in presence of witness at Sanawar on \_\_\_\_\_.**

**Contractor**

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**Headmaster,**

**Witness**

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